

Changes to address



1. Your main account details

(Please attach a proof of ID/address) Please see notes

Please write clearly in the white spaces with capital letters, putting X in the relevant boxes

Name of customer (s) (or Business name if applicable)

Date of birth

Previous house number

Previous post code

Account number

Do you hold a joint account? Yes No

If **yes** please confirm the joint party is moving with you and you would like their address updated on their joint and sole accounts.

Please note:

- If **no** we will change your address only
- If **yes** please ensure additional signature of the joint party is captured in Section 3

2. Your new residential address details

Address details (include house name if applicable)

Country of Residence

Joint accounts only

Name of Joint customers(s)

Date of birth

1.1 In Trust of Account details (if applicable)

Do you hold an In Trust of account? Yes No

If **yes** please list them below
If **no** please go to Section 2

Child's name

Account number

Date these changes are effective from

What is your residential status?

Owner-
No mortgage

Owner-
With
mortgage

Local
authority
tenant

Private
tenant

Living with
parents

New home telephone number:

Mobile number:

Email address

3. Your Confirmation

Please post this form to **Ghana International Bank Plc, 67 Cheapside City of London EC2V 6AZ**

I confirm the information I have given is correct.

Your signature

Date _____

Please print name

Additional signature (s) if required by your signing instructions held by the bank*

Date _____

Please print name

Please note : This additional signature is mandatory if your moving the joint party address/sole accounts

Staff members name (in capitals)

Is customer present?

Yes No

Customer's signature confirmed? Yes No

Proof of address/ poof of ID
(Mandatory)

Yes No

Notes

*Acceptable ID: Valid passport or Full driving photo licence

*Acceptable proof of address: Utility bill within 3 months old

When completed, please stamp below and send for processing on day of receipt- always use branch date stamp

For bank use only